



DENVER
THE MILE HIGH CITY

DENVER SUSTAINABLE FOOD POLICY COUNCIL



RESOLUTION NO. 002-2020
Bylaw Changes

WHEREAS, the Denver Sustainable Food Policy Council (SFPC) is one of Denver’s Mayor-appointed Boards and Commissions; and

WHEREAS, the bylaws of the Denver Sustainable Food Policy Council were adopted on the 16th of February, 2011 and then amended in August 2013, July 2015, December 2015, May 2017, and June 2017; and

WHEREAS, article VII of the bylaws reads: “Amendments to bylaws the Council may recommend amendments of the bylaws to the Mayor by a majority vote of members present at the meeting, provided that a written notice of the proposed amendment is communicated in writing to members no later than a week before the regularly scheduled meeting. Amendments become effective only after approval by the Mayor’s Office;” and

WHEREAS, the SFPC members voted to approve changes on April 21, 2020;

NOW, THEREFORE, LET IT BE RESOLVED that the following amendments be sent to the Mayor’s Office for final approval:

- **ARTICLE VI. MEETINGS**
Section 1. The Council shall hold regular meetings at a time agreed upon by a simple majority of Council at a previous meeting. All meeting times and locations shall be posted in accordance with all applicable laws and ordinances. A Co-Chair may call special meetings of the Council to address immediate concerns; notice of any special meeting must also be posted in accordance with all applicable laws and ordinances. A Co-Chair may also call for a vote outside of regular meetings on a resolution that needs immediate attention. This vote may be conducted through a channel chosen by the co-chair, including virtual as long as it meets the requirements set forth in Section 2.
- Section 2. Conduct of Meetings a. Quorum. Half (1/2) of the members with full standing plus one shall constitute a quorum for the transaction of business at any regular meeting. Documentation of the quorum (or lack thereof) shall be included in the meeting records. Ex Officio Team members do not count towards the quorum. b. Council Decisions. All formal Council decisions shall take the form of a Resolution requiring a vote of a simple majority of the members present at a meeting at which a quorum is present. Ex Officio Team members are not

eligible to cast a vote but may participate in issue discussions. For votes raised virtually, quorum is met when half plus one of the members have voted. Co-chairs must leave at least three days for review and comment on the resolution being voted on. The SFPC, as one of the City and County of Denver Boards and Commissions, is advisory in nature to the Mayor. As such, it cannot take public positions of support or opposition without the approval of the Mayor's Office

- c. Position Requests. If an organization or person solicits Council to take a position on a certain issue, whether through a signature, writing a letter of support, or other action, or if a Council member (appointed or Ex Officio) brings a new position to the Council, the SFPC will use the following criteria to determine the viability of Council support: 1. At least two appointed Council members must support the position and want to champion the cause. 2. Members must send the proposed position, with a summary of pros and cons, to a Council Co-Chair and ask to add the request for SFPC position to the next full Council meeting agenda for discussion and vote. 3. A minimum 2/3 majority of 'yes' votes by appointed Council members present at the full Council meeting will allow the Denver SFPC to support the proposed position and submit it to the Mayor's Office for consideration of approval.

Official Record of SFPC Decision:

Vote: yes; no; abstain
